

CRDM Committee Meeting Notes

Thursday, September 22, 2011 / 2:00 pm – 3:00 pm / GSB 203A

Meeting Notes

Attended:

Melissa Rockwell-Hopkins
Dr. Randall T. Lee
David Johnson
Laura Dhirani
Cynthia Ramos

Sameer Kapileshwari
Lillian Wanjagi
Mike Yancey
Selesta Hodge

Not in attendance:

Spencer Moore
Malcolm Davis
David Johnson
George Rea

Guests/Funding Requests:

1. Jim Norcom – Optometry Exterior Design Repair Discussion
2. Bob Schneller / Justin Bennett / Kenneth Tolbert – Safety Eyewash Station Project
3. Ken Oliver – Cullen Engineering issues review (short/long term)

New Project Log:

Committee reviewed new projects funded as of 05/3/11 (reference CRDM New Project Log as of 09/21/11).

CRDM as of 09/14/2011

Melissa provided a brief summary of CRDM budget reports. There is approximately \$2.6M in funds available for CRDM requests for remaining fiscal year. It was noted that the Provost and Sr. Leadership has recently approved to recapitalize HEAF funds to deferred maintenance, which helps and increases CRDM balance to nearly the \$10M allocated amount received each year.

MP Reports

Lillian Wanjagi provided a brief overview of current MP2 and MP4 reports that will be submitted to THECB by October 15, 2011. Lillian addressed that the reporting and submitting of these reports have recently changed but these changes won't be reflective until FY13. A total of \$62M was reported for UH System in FY11. It was noted, that FY10 was the first attempt at actual planning for the university. The report distributed does not reflect all major capital projects due to last year's submittal deadline. The new reports will be completed by the 15th of October and will be ready for review at the next committee meeting.

Optometry Exterior Design Discussion

A funding request has not been submitted to the committee for review and approval. Jim Norcom provided a brief summary of the issue, which is that cracking has been observed to the building including the expansion joints. The study completed by Walker Restoration found that there are significant foundation and structural issues due to shifting of the building, but believe it is from settling of the building only. This study has been provided to SHW, who are currently completing the Facilities Condition Assessment on campus. SHW observed other building issues during their assessment, so another engineering firm will be hired to complete a secondary assessment. Phase 1 of this project will be for the design cost and Phase 2 will include the actual construction funds request. Jim will submit a request for design phase before the next committee meeting to distribute to committee for an electronic vote of funding approval.

Safety Eyewash Station

Bob Schneller with Environment Health and Safety spoke about their efforts regarding a recent comprehensive analysis of the eyewash and shower stations. It is a general rule that an individual should be able to access eyewash or shower station within 10 seconds. Kenneth Tolbert provided a PowerPoint

presentation to request funding for installation of 50 eyewash stations and 30 shower stations within a total of 9 buildings on campus for \$406,000 (initial estimate). Two options were given regarding the installation to include, 1) alarm system that sounds anytime a station is used or 2) floor drains installed along with each new eyewash and shower station. Committee recommended and agreed on Option #2 and asked the PM to revise project funding request reflecting new project total cost and submit to Cynthia to send out for committee electronic vote.

Cullen Engineering

Ken Oliver presented funding request in the amount of \$1,170,701 for repairs to damage from water leaks to the building, specifically to Dr. Connelly's Laboratory S44. A PowerPoint presentation provided history of building and HVAC systems. Short and long term solutions were presented to committee (see attached presentation for details). Melissa recommended short term solution due to the nearing completion of the summary report from the Facilities Condition Assessment but opened for committee discussion. The concern expressed from committee was the length of time to replace system (3-4 months) and the impact it would cause to Dr. Connelly's lab and research. Committee agreed to approve design phase and actual project funding to be presented in October meeting.

ACTION ITEMS:

1. Kenneth Tolbert to resubmit funding request for campus eyewash and shower station (Option #2) for committee electronic vote.
2. Jim Norcom to submit a funding request for design phase of the Optometry project which will be sent out to the committee for an electronic vote.
3. Ken to Oliver to submit CRDM request for the Cullen Engineering project for design only. He will then return later for full funding consideration.
4. Melissa recommended to Mike Yancey to discuss with Spencer Moore design issues regarding drains near laboratory eyewash and shower stations within science buildings.
5. Cynthia to send out meeting notes initially, and follow up with release of CRDM reports as well as any handouts and/or presentations provided during the committee meeting.

NEXT MEETING:

Thursday, October 27, 2011 / 2:00 pm – 3:00 pm / GSB 203A

Preliminary Agenda

1. CRDM Reports Review – George Rea/Melissa Rockwell-Hopkins
2. MP2 & MP4 Reports Review – Lillian Wanjagi
3. FAMIS Space Management Update – Lillian Wanjagi
4. Review of Central Plant Memo & Funding Update – Melissa Rockwell-Hopkins
5. Project Funding Requests
 - a. Blaffer Gallery
6. Other/Open Items